



**Education Resources**  
Executive Director **Tony McDaid**  
**Head of Education**

5Ms Carolyn Lochhead  
[fairfundingforourkids@outlook.com](mailto:fairfundingforourkids@outlook.com)

**Our ref:** EDU/FOI/2016/304A  
**Your ref:**  
**If calling ask for:** Molly Magee  
**Phone:** 01698 454512  
**Date:** 25 January 2017

Dear Ms Lochhead

**Freedom of Information (Scotland) Act 2002**  
**Request for Information**

Thank you for your request for information, received on 25 January 2017. Your request has been dealt with in accordance with the Freedom of Information (Scotland) Act 2002.

Please find listed below your request for information and our response:

**1. To clarify are payments to nurseries paid in arrears or in advance?**

In response to your request, I can advise you that there are 6 payments per year for partnership nursery providers. Arrangements for payments vary depending on whether the place is for a new intake child or for a child returning to nursery. There are three intakes a year and children are eligible for a funded place in the intake following their third birthday:

- Intake 1:** August-December Children who are three years old before 31 August.
- Intake 2:** January-March Children who are three years old before 31 December.
- Intake 3:** March-June Children who are three years old before the last day of February.

Please refer to the table below for payment information.

**Payment schedule for partnership nursery providers**

New intake children			Returning children		
Intake 1	Intake 2	Intake 3	Early	Late	Late
Late September	Late January	Early May	September	December	April

**Request for Review**

The Council has an internal panel (the review panel) to deal with complaints from people who are not happy about the way that their request has been dealt with. Staff not involved in the original decision will handle any review. If you want to complain about how we have handled your request for information, you can ask the review panel to reassess our actions. Please note that if you wish to complain, you must do so by 5 April 2017. In requesting a review, it would be helpful if you could quote the reference number found at the top of this letter and state the matter which has given rise to your dissatisfaction.

Council Offices, Almada Street, Hamilton ML3 0AE Phone: 01698 454512 Fax: 01698 454465  
Text Phone: 01698 454039 Email: [Des.Dickson@southlanarkshire.gcsx.gov.uk](mailto:Des.Dickson@southlanarkshire.gcsx.gov.uk)



You should send your request for a review to:

- Mr. W. Dunn, Information Compliance Manager, Finance and Corporate Resources, Floor 13, Council Offices, Almada Street, Hamilton, ML3 0AA.

Alternatively, you can request a review at [foi.reviews@southlanarkshire.gov.uk](mailto:foi.reviews@southlanarkshire.gov.uk).

Please note that the review panel can only assess the way we have handled requests for information. It cannot consider complaints about delivery of a service or any decisions made by the Council or its authorised employees. If your complaint relates to one of these matters, you should contact the Resource responsible.

Should you not be satisfied with the outcome of our review, you will then have the right to appeal to the Scottish Information Commissioner. The Commissioner will decide whether your request has been dealt with properly, in accordance with the Act. The Commissioner's contact details are as follows:

- Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife KY16 9DS; Telephone: 01334 464610; Fax: 01334 464611; e-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

For further details, please see the Commissioner's website at [www.itspublicknowledge.info](http://www.itspublicknowledge.info).

Yours sincerely

**Des Dickson**  
**Head of Education (East Kilbride)**